



This Privacy Policy (together with our terms of use) governs the use of personal information that you provide to us.

For the purposes of European General Data Protection Regulation (GDPR), the data controller is:
Karen McGuinness

West Cheshire Autism hub

The bluecoat building

Chester

Karen.mcguinness@westcheshireautismhub.co.uk

1 Personal information

The legal basis for processing your Personal Data is: To provide you with support and services at your request.

2 Uses made of the information

We may use your personal information for the purposes of:

- Providing you with information, services or support as requested by you.
- Record keeping.
- We may also use your personal data to contact you by email/e-bulletin via mail chimp to keep you up to date with developments and services. We may only do this if you have completed an affirmative action consenting to us contacting you in relation to services of the West Cheshire Autism Hub.
- If you wish to withdraw your consent for us to contact you in this way, you can do this directly through mail chimp at the bottom of the e-bulletin. We confirm that we cannot and will not contact you in this way unless we have your consent for us to do so. We also confirm that the West Cheshire Autism hub will not use personal data for any profiling activity or process.

3 Disclosure of your information. We will disclose personal information if:

- You consent to us disclosing your personal information to our partners. Our formal partners are: Vivo care choices, Cheshire and Wirral Partnership (NHS), Cheshire Clinical Commissioning group, Cheshire West and Chester borough council and Chester Municipal charities. Further partners include CWP autism spectrum adult diagnostic service, CWAC branch of the National Autistic Society, CHAPS (Cheshire autism practical support), Axia asd ltd, Dial, and Aspire.
- if we are under a duty to disclose or share your personal data in order to comply with any legal obligation, or in order to enforce or apply our terms of use or such other terms as apply to our relationship, or to protect the rights, property, or safety of us, our staff/volunteers, or others.
- We may disclose your personal information to any of our partners who may use it for the purposes described above.
- You consent to us disclosing your personal information to our staff/volunteers/partners for the purposes of them dealing with a request made by you.

4. Assurances from us:

We confirm that if we do require to transfer your Personal Data to a third party as set out above that we will only transfer your Personal Data if it is necessary for a legitimate purpose.

We confirm that the third party will retain your data, only for the period of time that it is necessary to do so and in relation to a legitimate purpose.

We also confirm that your Personal Data shall not be transferred to a country or territory outside the European Economic Area (EEA).

We confirm that data will be kept securely, that data will be accurate and limited.

6 Your rights

You have the right to ask us not to process your personal data. You can exercise your right to withdraw your consent from such processing by contacting us:

Ryan.gould@westcheshireautismhub.co.uk

Karen.mcguinness@westcheshireautismhub.co.uk

I understand my rights described above and consent to the West Cheshire Hub processing my personal data. Please type or write in capitals you name below:

Please insert you signature in the box below. Please note that this can use a 'handwriting font' if

completed on a computer.

Date:

I consent to receiving the e-bulletin: Yes

No

My email is: